



**IIGANN
PRAGUE**
CZECH REPUBLIC
21.-23.9.2021

**VIRTUAL
SYMPOSIUM**

INSTRUCTIONS FOR E-POSTERS

INTERNATIONAL SYMPOSIUM ON IGANEPHROPATHY – IIGANN 2021

Dear e-poster author,

we would like to inform you about the process of your poster presentation.

Whether you present your poster remotely from home, please pay attention to the information below.

The congress is organized as a virtual event.

We kindly ask you to upload your poster to the congress virtual platform.

The virtual platform will provide live access to the whole scientific programme. Apart from the virtual lectures, we are planning a so-called e-poster library and e-video library. **Within the e-poster library, each e-poster will have its own chat associated with people watching your e-poster, so you should make sure to be online at least sometime during the Scientific Programme within the congress dates to answer possible upcoming questions.**

Info

Poster 1

Poster Session

Authors:
Jan Kolář

Rating: ☆☆☆☆☆

Info Discussions

28.07.2021 16:44 Matyáš Rajtora (Guarant International s.r.o.)
New question

Reply

New topic:

Send

Close

Posters for virtual display must be prepared in **PORTRAIT** style (please DO NOT prepare a landscape poster) in **PDF or Doc. format**. The maximum format of the poster is **A0 one page** (i.e. 841 x 1 189 mm). Do NOT exceed the overall dimensions of the format.

TECHNICAL PRE-REQUISITES

For the correct function of the online Congress platform please follow the minimum system requirements:

- Microsoft Windows or Mac OS based device.
- Latest Chrome and Microsoft Edge internet browsers (*other browsers are not fully supported*).
- Noise-cancelling headphones with a microphone to reduce background noise are recommended.
- Stable Internet connection (minimum 10/10Mbps is recommended).

HIGHLIGHTS

- Login to the virtual platform and complete your personal profile on your personal page.
- Upload your poster (PDF or Doc.) to the virtual platform.

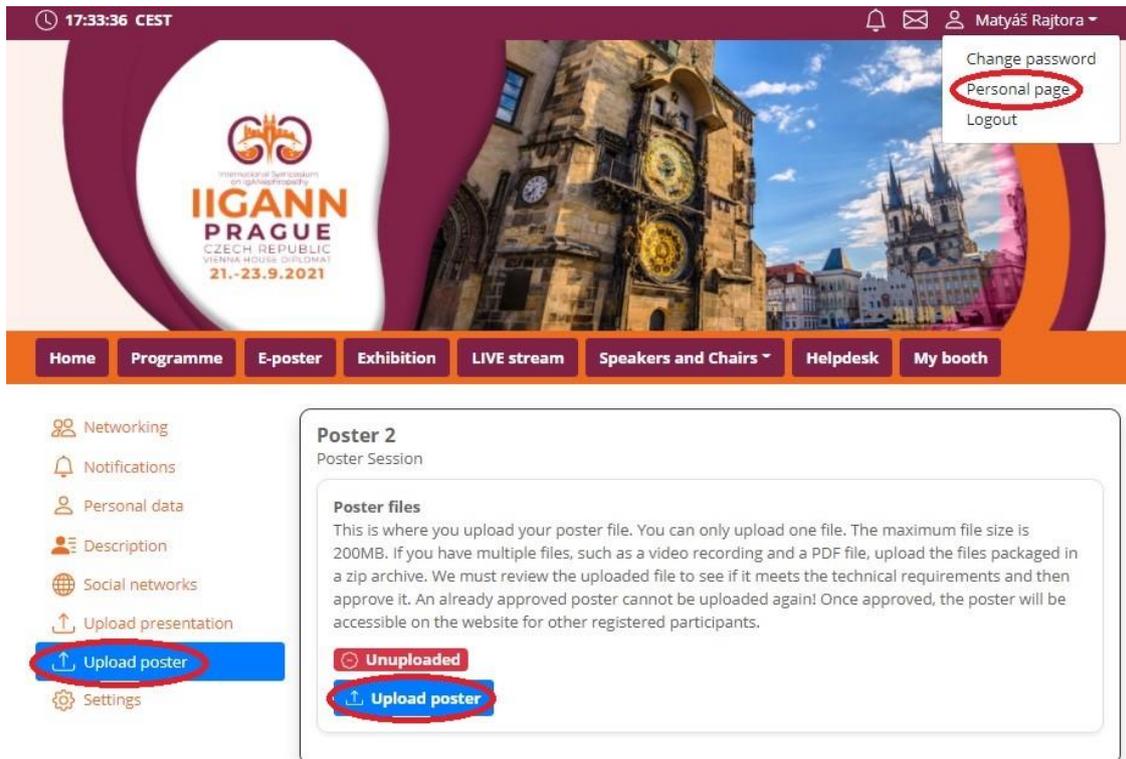
LOGIN

To attend the Virtual Congress, please visit the live congress website (<https://iigann2021.gcon.me/page/home>) and click the **User Login** link in the top right corner of the page.



The site will request your login credentials (*email address and password*)

- On your first login attempt the site will ask you to provide your email address (*the e-mail address you were registering with*), your password will be automatically sent to this address (*it is coming from the e-mail address info@gcon.me*).
- You can change your password under your profile (top right corner of the page).
- After login please go to personal page and use the Upload button



The screenshot shows the website interface for the IIGANN Prague Virtual Symposium. At the top, the time is 17:33:36 CEST and the user is logged in as Matyáš Rajtora. A dropdown menu is open, showing options: Change password, Personal page (highlighted with a red circle), and Logout. Below the header is a navigation bar with buttons for Home, Programme, E-poster, Exhibition, LIVE stream, Speakers and Chairs, Helpdesk, and My booth. On the left, a sidebar menu includes Networking, Notifications, Personal data, Description, Social networks, Upload presentation, Upload poster (highlighted with a red circle), and Settings. The main content area is titled 'Poster 2' and 'Poster Session'. It contains a section for 'Poster files' with instructions on uploading files (maximum 200MB, can be a zip archive) and a note that approved posters cannot be re-uploaded. Below the text are two buttons: 'Unuploaded' (disabled) and 'Upload poster' (highlighted with a red circle).

You can either upload a single document as is (doc./docx.; PDF) or multiple documents in a ZIP package. If you want to attach a video to the poster itself, you really need to create a ZIP. and upload it in one file. If you are going to upload only one document, you do not need to create a ZIP, but only upload the document there.

- After the successful upload of your poster, you will receive the confirmation email. In case there is a problem with your poster, technical support will contact you.

HELPDESK

In case you face technical difficulties and need support from our technical team, please contact us through the [Helpdesk](#) menu. Here you can find links to download system manuals or use the [Chat](#) option to communicate directly with our support personnel.

Type your message to the chatbox and click [send](#), this will add your chat to our support queue and one of our agents will reply to you as soon as possible.

- You can leave the chat and return to it at any time, it will stay saved for you.
- You can have the chat open in separate browser window while still watching the live stream or visiting other parts of the online event.
- The Helpdesk operating hours will be posted on the website soon.

Home Programme E-poster Exhibition LIVE stream Speakers and Chairs Helpdesk My booth

Exhibitor list

HELPDESK


Matyáš Rajtora



Info Videos Chat

Please leave your message in chat.

During the congress

Live support at the Helpdesk will be operated during the operating hours. Operating hours will be posted soon.

Before the congress

Helpdesk will be operated on regular basis and all questions will be answer as soon as possible.

In case you need support from our technical team, please contact Matyas Rajtora, rajtora@guarant.cz.